



LARGE COMMEMORATIVE ELEMENT PROPOSAL APPLICATION

TITLE OF COMMEMORATION: _____

APPLICANT NAME: _____

ADDRESS: _____

E-MAIL: _____ PHONE: _____

Please address the following points in a separate document, attach, and email to sangelides@utah.gov. Once this and the \$10.00 application fee is received, a confirmation email will be sent to you.

1. Describe the commemoration's subject matter, specifically, how it is transformative and significant to Utah's history, values, and/or achievements.
2. Identify any similarly themed commemoration in any medium represented in the State Capitol or on its grounds, and if so, how this proposal is distinct and adds value.
3. Explain the concept and element characteristics as outlined in the Grounds Placement Guidelines, including its size, medium, components, meanings/symbolism, durability to withstand nature and be in good condition with legible plaque(s) with minimum maintenance, providing for a 400-year life span. Please include a preliminary rendering no larger than 8 ½ x 11" of the commemoration design.
4. Describe how the commemoration's design is unique and not replicated elsewhere.
5. Provide the preferred location on Capitol Hill (see Grounds Guidelines pg. 5). Explain how the Capitol grounds and preferred location are optimal for this tribute, how it will be viewed and appreciated from various vantage points, and any potential impact for the Capitol building and grounds.



6. Indicate how the commemoration will be safe for the public to engage, including lighting, pathways, security, and other considerations. (Please note, no loose elements are permitted.)
7. Provide a summary of the design and manufacturing process to ensure quality aligns with expectations of Capitol Hill.
8. Provide an overview of the artist, designer, and installation team including: examples of prior installations with images (15 images maximum); three references; portfolio resume (three-page maximum) of principal proposing team members including designer, manufacturer, installer showing similar experience; explanation of past experience of team working together, if applicable; and any supporting materials such as newspaper articles, reviews, etc. (maximum of three).
9. Provide a proposed implementation timeline.
10. Provide a proposed funding plan and proof of the commitment of funds.
11. If applying on behalf of an organization or other party, please include a statement confirming the applicant is authorized to act on behalf of that organization or party.

Please initial:

I have read, understood, and if selected, will agree to and abide by the:

- Request for Proposal Guidelines: ____
- Utah State Capitol Grounds Commemorative Element Plan & Placement Guidelines: ____
- Capitol Hill Complex Facility Use Rule R131-2: ____
- Large Commemorative Element Agreement (Forthcoming): ____

APPLICANT NAME - Printed

Signature

Date

Office Records

Receipt of Application Date: _____

Receipt of Fee Date: _____

By: _____

By: _____